



Application Fee: \$95.00

Rental Application

***The minimum fee to reserve a unit is \$750.00 and applies to the sec. dep.
Another payment must be paid within 10 days and full deposit paid 3 days prior
to move-in date. All payments are non-refundable if possession is not taken.
Payment will remain as a credit on your account for future use.

***Applications are good for 30 days and must be updated if you move in after 30 days have passed.

Sign _____ Date _____

Applicants Full Name _____ Address of unit _____

***Are you in the Military ___ Yes ___ No Military: Active ___ Non-Active ___

Single _____ Married _____

Social Security Number _____ Date of Birth _____

Cell number _____ Driver's License/ ID Num. _____ State _____

Email address _____

Criminal Arrest or Convictions _____ if yes explain _____

Employer _____ Supervisor _____ Phone Number _____

Position _____ Salary _____ How long _____

Present Address _____ How long _____

Landlord Name and Phone number _____ Rent amount _____

Previous Address _____ How Long _____

Landlord Name and Phone number _____ Rent amount _____

Co-Applicant's Full Name _____ SS # _____ DOB _____

Co- Applicant Cell number _____ Driver's License _____

Email Address _____

Employer _____ Supervisor _____ Phone Number _____

Position _____ Salary _____ How Long _____

Criminal Arrest or Convictions _____ if yes explain _____

In case of emergency Name _____ Relationship _____ Phone _____

Name of all other residents Name _____ Age _____ Age _____
Age _____ Age _____ Age _____

Have you ever filed bankruptcy _____ if yes what year _____

Credit Reference _____ Bank Reference _____

Automobile Make _____ Model _____ Year _____ License plate# _____

Please note that for the application to be processed completely you must turn in a copy of your driver's license or state issued identification, social security card, verification of income, copy of Section 8 voucher if applicable. We DO NOT except cash, Payments should be made by money orders or cashier checks. Application fees, reservation fees on security deposits, and sec. dep. payments will not be refunded if you do not take possession of the unit but will remain as a credit on your account for future use. _____ Initial

Homes and apartments constructed prior to 1978 may contain lead-based paint hazards. If you have young children, you may want to conduct an inspection prior to occupying the premises.

Rental Rules and Regulation

All rents are due and payable on or before the 5th of the month or the last business day prior to. Any rent paid after the 5th of the month will receive a 5% late fee. (5% of the rent amount)

A service fee of \$75.00 will be applied on all return checks.

Absolutely no pets are allowed on the premises.

No more than two vehicles per unit and ALL vehicles must be licensed and insured. TOWING ENFORCED Initial _____

No loitering by non-residents in parking lots or curb areas

Absolutely no automobile or truck repairs to be performed on premises.

Absolutely no nails, tacks, tape or sticky paper be placed on walls or cabinets.

The tenant after occupying the premises, shall be responsible for exterminating the premises for insects or vermin.

The tenant after occupying the premises shall be responsible for all stopped plumbing lines or may be charged a fee .

Service calls should be handled by calling 252-237-1212 or text issue to 252-292-3845.

City code must be complied with regarding the number of children adult ratio in a unit.

If any one or more rules are broken deposit will be forfeited!!!

No unlicensed vehicles are allowed on properties.

*I hereby make application for an apartment/house rental and certify that the above information is correct. I have read and understand the Lead Based paint disclosure and I agree to abide by all rules and regulations.

Applicant _____ Date _____ Co-Applicant _____ Date _____

Andrews Properties Representative _____ Date _____

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FAIR CREDIT REPORTING ACT DISCLOSURE & AUTHORIZATION

DISCLOSURE

In considering you as an applicant for Andrews Properties Rental Company, we may choose to secure and use information contained in either a consumer report or investigative consumer report about you obtained from a consumer reporting agency when considering your application for residence.

For explanation purposes, a "consumer reporting agency" is a person or business that, on a cooperative nonprofit basis, or for monetary fees or dues, regularly assembles or evaluates consumer credit information or other information on consumers for a person who has a legitimate business need for the information or intends to use the information for employment purposes.

A "consumer report" means any written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing your eligibility for employment purposes.

An "investigative consumer report" means a consumer report or portion thereof in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your neighbors, friends, or associates reported on or with others with whom you are acquainted or who may have knowledge concerning any such items of information.

In the event an investigative consumer report is prepared, you may request additional disclosures regarding the nature and scope of the investigation requested as well as a written summary of your rights under the Fair Credit Reporting Act.

AUTHORIZATION

By your signature below, you hereby authorize us to obtain a consumer report and/or an investigative report about you in order to consider you for employment. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for us to procure consumer reports at any time during the employment period.

(Signature)

(Date)

(Printed)